

**The Polish Genealogical Society of Minnesota (PGS-MN)
Director at Large - Job Description**

The Director at Large is an elected position of PGS-MN and has an active role in representing the PGS-MN membership. The term of office is two years.

Interests/Skills/Talents:

- Member in good standing of PGS-MN
- Strong communication skills
- Commitment to and knowledge of PGS-MN
- Creative interest in representing the membership and further developing the vision of PGS-MN

Responsibilities:

1. Attend Board of Director meetings as a voting member.
2. Submit action items for Board discussion to the President.
3. Assist other Board members, lead special projects, and carry out other duties assigned by the President and Board of Directors.
4. Connect with PGS-MN members at meetings or other functions to learn how PGS-MN is meeting their needs and seek their ideas for enhancing the organization.
5. Provide suggestions as to how the Board can enhance or strengthen PGS-MN for its members.

December 2023